

# ARRIVAL

**Students may arrive beginning at 7:45. All entrances lock at 8:30.** After this time, all students should enter through the front office.

## **DO NOT DROP OFF ON ROYAL LANE**

**Parents must drop off in the carpool lane.** There will be staff and Dad's club assisting students with their backpacks and to their respective entrances. Please do not park or get out of the car. Parents will not be permitted to enter the building with their child during arrival. Parents may sign in the front office if they have an appointment scheduled with the teacher.

There are **two lanes** for arrival upon entering the designated carpool area.

### **Pk-3rd grade**

- Enter the carpool area and stay in the right lane
- Pull all the way forward to the curb where you will see the first crosswalk to prevent traffic build up on Royal. Do leave a gap between you and the next car.
- Students enter through the door by the cafeteria.

### **4th-8th grade**

- Enter the carpool area and stay left. Pull all the way forward to the end of the blue awnings by the tennis courts to prevent traffic build up in the carpool line. This is where your child will get out of the car.
- Students will walk by the tennis courts and enter at the door between the lower elementary and middle school hallways.

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### **Arriving between 7:45 - 8:15**

- Any student arriving before 8:15 that wishes to have breakfast should go to the cafeteria to eat.
- If your student does not want breakfast/once they finish breakfast they will continue to their assigned gathering spot:
  - PK/K students will remain in the cafeteria
  - 1st-5th students will gather in the auditorium
  - 6th-8th students will gather in the gym
- At 8:15, students will go to their classrooms for announcements

### **Arriving between 8:15 - 8:30**

- Any student arriving after 8:15 should proceed directly to their classroom
- Breakfast will be available at kiosks in each hallway to grab and go